

GRAND LODGE, A.F. & A.M. OF CANADA
IN THE PROVINCE OF ONTARIO
Friend to Friend and Mentor Committee

Guidelines
The District Deputy Grand Master
for the delivery of
The Friend to Friend and Mentor Programmes

I INTENT

To provide, through the delegated authority of the Grand Master, for the effective operation of the Mentor and Friend to Friend Programmes within each District in the Jurisdiction.

II SCOPE

The Mentor and Friend to Friend Programmes are created by Grand Lodge, for delivery within individual Lodges of the Jurisdiction..

III THE PROGRAMMES

The Programmes are a system of Masonic Membership information and preparation for use by Lodges. These Programmes are set out in the Mentor and the Friend to Friend Presentaion Package.

IV DUTIES AND RESPONSIBILITIES

1. Make the Mentor and Friend to Friend material(s), available to District Lodges. (Material to be supplied by the Grand Lodge Committee on CD, for distribution to the District Lodges.)
2. Appoint District Chairmen, to supervise the Mentor Programme and the Friend to Friend Programme.
3. In selecting and appointing Chairmen for the Friend to Friend and Mentor Programmes, consider the Members experience and abilities to plan, organize, implement, and monitor reporting as required on the particular Programme.
4. For Lodges, that are without Programmes, direct the District Chairmen to assist the Worshipful Master in appointing Lodge Chairmen, and assist in the establishment of Programmes within those Lodges.
5. Direct the District Chairman to compile the Annual Statistical Mentor Programme Reporting Form, as well a District Chairman Friend to Friend Reporting Form for the District Deputys Report each year.
6. Direct the District Chairmen to prepare the District Reporting Forms, for submission to the Grand Lodge Friend to Friend and Mentor Program Chairman by April 15, of each year.
7. Encourage the District Chairmen to convene a District wide Mentor and Friend to Friend (joint), seminar during the year.
8. Encourage participation in these Programmes during Official Visits, and other activities in the District.
9. Provide when requested any assistance/information to the Regional Programme(s) Representative or the Friend to Friend and Mentor Program Chairman.

V MEASURES OF EFFECTIVENESS

1. Number of District Lodges engaged in the Programmes.
2. Assessment of Lodge Reporting Forms.
3. Number of Mentor and Friend to Friend Programme seminars and workshops held, and numbers of Members and Officers in attendance.
4. Number of special events, and other occasions, held to promote the Friend to Friend Programme.