

**GRAND LODGE, A.F. & A.M. OF CANADA**  
**IN THE PROVINCE OF ONTARIO**  
Friend to Friend and Mentor Committee

Guidelines  
The Lodge Chairmen  
for the delivery of  
The Friend to Friend and Mentor Programmes

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**I INTENT**

To provide, through interaction with the Master of the Lodge, the benefits of the Friend to Friend and Mentor Programme for every member and potential member.

**II SCOPE**

The Lodge Chairmen will be appointed by the Master of the Lodge, and with the support of a Lodge Committee, deliver the Friend to Friend and Mentor Programmes.

**III RESPONSIBILITY AND AUTHORITY**

1. The Lodge Chairmen will relate to the District Chairmen, and will be responsible to the Master of the Lodge for the successful operation of the Friend to Friend and Mentor Programmes.
2. Maintain an adequate stock of the Friend to Friend Manual for use by Committee available through the District Chairmen. (Photocopying is permitted.)
3. Ensure that the Committees are listed on the Lodge Summons, and their activities are known to the Membership.
4. Submit the Lodge Reporting Forms, to the District Chairmen by April 10<sup>th</sup> of each year.  
*(Both the Friend to Friend and the Mentor Reporting Forms)*

**IV ACCOUNTABILITY AND MEASURES OF EFFECTIVENESS**

1. Supply information to the District Chairman to facilitate completion of the District Reporting Forms.
2. Maintain a Lodge Record of Activities, and pass a complete File to a successor.